

# Korean Studies Grant Proposal Guide 2013

September, 2013

한국학중앙연구원

The Academy of Korean Studies

## I. Introduction

The Academy of Korean Studies seeks to promote and support by a variety of means high quality overseas research activities about Korea. This funding guide contains details about the Korean Studies Grants offered through our International Support for Korean Studies division. This guide is updated every year, so you should make sure that you are reading the most recent version. Once you have identified the program to which you want to apply, you should carefully read this document before submitting your proposal.

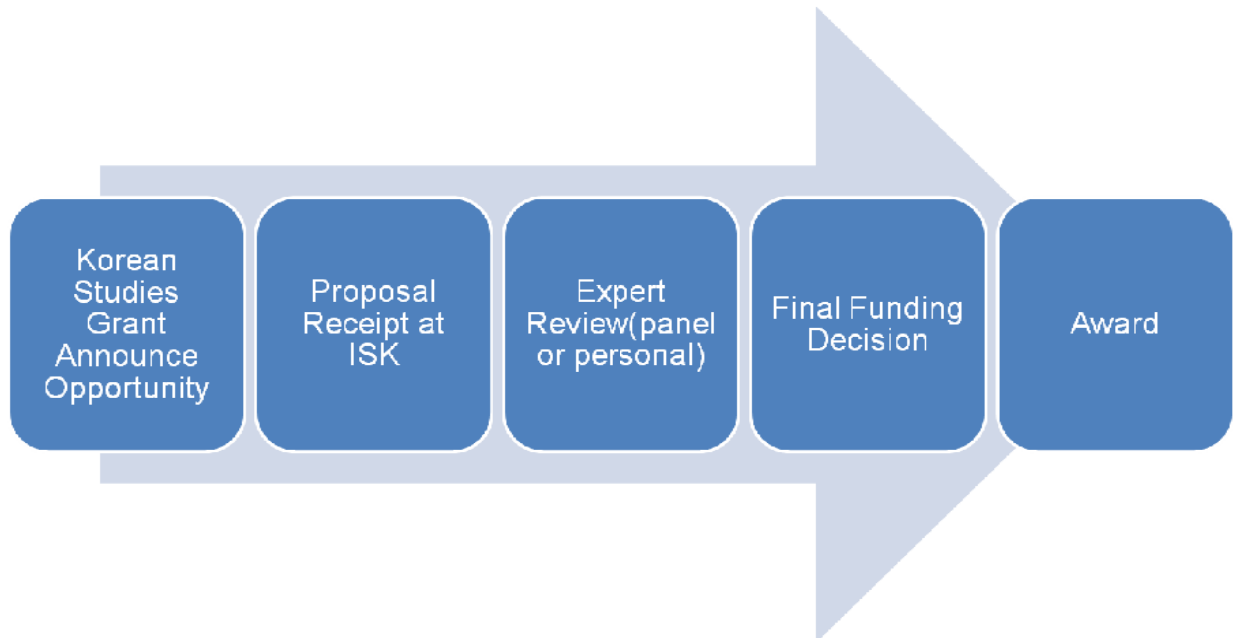
## II. Programs

### A. Programs

Program		Required documents	Eligibility
<b>Competitive Research Funding</b>	The program supports investigator-chosen individual or collaborative research on Korea-related subjects.	a. A copy of the application (form 2-1)	a. Researchers affiliated with education and research institutions outside Korea. b. The Project Director is required to have more than two research results within 4 years. (2009.9 – 2013.9)
<b>Workshop and Conference Support</b>	The program supports academic workshops and conferences on Korea-related subjects which will be held between December, 2013 and December, 2014	a. A copy of the application (form 3) b. Conference Director's CV	Researchers affiliated with education and research institutions outside Korea

## C. Review Process and Award Decision

### a. Review Process



- 1) Proposal Receipt: Eligibility criteria check
- 2) Expert Review: Panel or individual review
- 3) Comprehensive Review: Final funding decision, allocating proper budget

### b. Result Notification

: Those selected will be notified individually by email in November 2013

## D. How to Submit Proposals

- a. Completed proposals must include the required signatures.
- b. All the required documents for application must be written in Korean or English.
- c. You can refer to the following website for Romanization of Korean language.

: [http://www.korean.go.kr/09\\_new/dic/rule/rule\\_roman.jsp](http://www.korean.go.kr/09_new/dic/rule/rule_roman.jsp)

- d. According to article 39 of the enforcement decree for research funding programs in humanities and social sciences, from the Ministry of Education, Science, and Education of Korea, lobbying and inappropriate actions that may harm the fairness of the review process and research ethics are punishable in accordance with article 36.
- e. To identify listed journals in the following databases, use the following web addresses.
  - SCOPUS Journal Site:  
<http://www.info.sciverse.com/scopus/scopus-in-detail/facts/>
  - Chinese Social Sciences Citation Index Site:  
<http://cssci.nju.edu.cn/>

## E. Submission Procedures

- a. A copy of the application form should be completed including the required signatures. Application form with related documents should be scanned (saved in PDF files) and sent to the following email address: **grant@aks.ac.kr**.
  - ✳ We only accept handwritten signatures. Typed signature in the application will not be accepted.
- b. Applicants do not have to send original copy to us. We accept only electronically.
- c. Applicants should fill in relevant information in the form separately attached (form 5) and send it to the following email address: grant@aks.ac.kr

F. Submission Deadline: **by time 23:59, October 6, 2013** (Standard Time in Korea)

※ Applications reached after due time will not be considered.

## G. Contact Information

- Inquiries and application submissions: [grant@aks.ac.kr](mailto:grant@aks.ac.kr)
- Tel: +82-31-709-9843
- Fax: +82-31-709-9945
- ※ We encourage applicants to contact us through email. Personal visit to the office from beginning date of submission to the date of outcome announcement is not allowed.
- ※ When applicants send us the application, please send us email entitled "Application for Korean Studies Grant."

### III. Outline for Grant Application

#### A. Competitive Research Funding

##### 1. Description

The program supports excellent individual or collaborative projects for generating world-class research. The fund is given for one year.

##### 2. Eligibility

- a. Researchers affiliated with institutions outside Korea.
- b. Applicant is required to have more than two research results in the past four years (2009.9–2013.9). These research results should be published in peer-reviewed journals or as academic books (translated work worth academic value included).

\* Note: Papers published in conference proceedings will not be considered.

- c. Previous grant recipients must have submitted all reports to be awarded funds in the 2013 grant cycle.
- d. Those who failed to submit a final report or got an unsatisfactory evaluation from the Academy of Korean Studies, the Ministry of Education, Science and Technology, the National Research Foundation of Korea, the Korea Foundation, or other related funding institutions are not eligible.
- e. Previous awardees who failed to use the grant to implement the approved project are not eligible.

### 3. Grant Administration

- a. Grant period: Research period is December 1, 2013 to November 30, 2014. The funds will be remitted within one month after receipt of the agreement. Korean Studies Grant is exempted from overhead costs.
- b. Termination and return of grants. Grants can be terminated or recovered in whole or in part for any of the following reasons:
  - i. Grantee fails to comply with original purpose in spending grant.
  - ii. Grantee fails to observe AKS Grant Handling Regulations.
  - iii. Grantee intentionally provides inaccurate information in application.
  - iv. Grantee fails to submit interim or final report.
  - v. Grantee intentionally submits an inaccurate report.

### 4. Reporting

- a. Grant reports:
  - i. Interim report is due on June 30, 2014. You are required to email it to us.
  - ii. Final report is due on January 31, 2015. Final report, research paper should be submitted via email and the financial statement issued by the university should be submitted via postal mail by January 31, 2015. If the grant is not managed by the university, submission of original receipts is required. Grantees are required to submit an abstract in Korean or English if publication is not written in

Korean or English.

- iii. **Project results** is due on **November 30, 2017**. Grantee's research results should be published in peer-reviewed journals (SCI, SSCI, A&HCI, CSCI, Scopus) or academic books. Grantee is required to submit two copies of the publications within two years after completion of the project via postal mail.
- b. Any publications from the grant (research papers, translation works, and books) must include the following statement:
  - i. For a Korean publication: "이 연구는 2013년도 한국학중앙연구원 해외한국학지원사업의 지원에 의하여 수행되었음 (AKS-2013-R-000)"
  - ii. For an English publication: "This research was supported by the Academy of Korean Studies Grant (AKS-2013-R-000)"

\* Note: The designation 000 will refer to the individual grant number.
- c. Copyright  
: Copyright of materials resulting from this grant will be retained by the author(s). Nevertheless, the Academy of Korean Studies and the Ministry of Education, Science and Technology (MEST) can use the project's results in online and printed publications for nonprofit and academic purposes without permission of the project director(s) or author(s).

## 5. Evaluation of Results

When the grantee's research result should be registered journals



(SCI, SSCI, A&HCI, Scopus, CSSCI listed journals) or published by peer-reviewed publisher. In this cases, result evaluation is exempted.

When other forms of project results are justified by AKS, they are evaluated by the Committee for Overseas Korean Studies. The project is graded according to four standards: A "Excellent," B "Good," C "Below Average," and D "Failure." If a grantee gets a "C" grade, he or she is ineligible to apply for the Korean Studies Grant for three years. Grantees who receive a "D" are ineligible to apply for the Korean Studies Grant for five years.

## C. Workshop and Conference Support

### 1. Description

The program provides support for academic workshops and conferences on Korea-related subjects which will be held between December, 2013 and December 2014 outside Korea. The following are allowable costs: honorarium, travel expenses, accommodations, proceedings publication, conference venue rental fee, and miscellaneous expenses.

### 2. Eligibility

- a. Researchers affiliated with education and research institution outside Korea.
- b. Those who have failed to submit a final report or got an unsatisfactory evaluation from the Academy of Korean Studies, the Ministry of Education, Science and Technology, the National Research Foundation of Korea, the Korea Foundation, or other related funding institutions are not eligible.
- c. Previous awardees who failed to use the grant to implement the approved project are not eligible.

### 3. Grant Administration

- a. The funds will be remitted within one month after receipt of the agreement. However, the funds will be remitted in June 2014 if the conference is held in the second half of 2014. Korean Studies Grant is exempted from overhead costs.

- b. Termination and return of grants. Grants can be terminated or recovered in whole or in part for any of the following reasons:
  - i. Grantee fails to comply with original purpose in spending the grant.
  - ii. Grantee fails to observe to AKS Grant Handling Regulations.
  - iii. Grantee intentionally provides inaccurate information in the application.
  - iv. Grantee fails to submit the interim or final report.
  - v. Grantee intentionally submits inaccurate reports.

#### 4. Reporting

- a. Grant reports:

Project reports, financial statements issued by the university, and five copies of publications (proceedings) must be submitted within two months after the completion of the conference or other event. If the grant is not managed by the university, submission of original receipts is required. Grantees are required to submit an abstract in Korean or English if publications are not written in Korean or English.

※ When you submit the final report, remaining grant funds must be returned to the AKS bank account.

- b. Grantees' publications (proceedings and books) must include the following statement:
  - i. For a Korean publication: "이 학술회의는 2013년도 한국학중앙연구원 해외한국학지원사업의 지원에 의하여 수행되었음 (AKS-2013-C-000)"

ii. For an English publication: "This conference was supported by the Academy of Korean Studies Grant (AKS-2013-C-000)"

\* Note: The designation 000 will refer to the individual grant number.

c. Copyright

: Copyright of materials resulting from this grant will be retained by the author(s). Nevertheless, the Academy of Korean Studies and the Ministry of Education, Science and Technology (MEST) can use the project's results in online and printed publications for nonprofit and academic purposes without permission of project director(s) or author(s).

## 5. Evaluation of Results

Project results are evaluated by the Committee for Overseas Korean Studies. The project is graded according to four standards: A "Excellent," B "Good," C "Below Average," and D "Failure." If a grantee gets a "C" grade, he or she is ineligible to apply for the Korean Studies Grant for three years. Grantees who receive a "D" are ineligible to apply for the Korean Studies Grant for five years.