

## Second call for Korean Studies Grant 2016

### Application Guidelines

- Workshop and Conference Support
- Education Program/Cultural Activities Support

**November, 2016**

**한국학중앙연구원**

**The Academy of Korean Studies**

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# I. Introduction

The Academy of Korean Studies seeks to promote and support by a variety of means high quality overseas research activities on Korea. This funding guide explains the terms and procedures of the Korean Studies Grants offered by our International Support for Korean Studies division. As this guide is annually updated, please be sure to read the most recent version for preparation and submission of your proposal.

## II. Programs

### A. Total Budget

: KRW 120 million (approximately USD 105 thousand)

### B. Programs

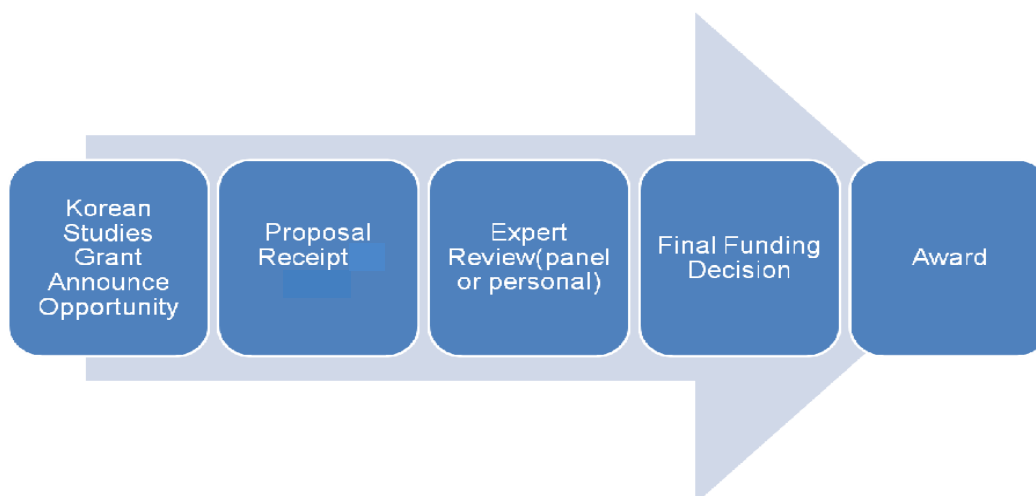
Program		Classification Code	Eligibility
Workshop and Conference Support	The program supports academic workshops and conferences on Korea-related subjects which will be held <u>between January, 2017 and March, 2017</u>	C-1: World-wide or National-wide conference or workshop	Researchers affiliated with education and research institutions outside Korea
		C-2: Thematic conference or workshop	
Education Program/ Cultural Activities Support	The program supports education program or cultural activities designed for dissemination of knowledge in Korean Studies which will be held <u>between January, 2017 and March, 2017</u>	E-1: Lecture series or education program	Researchers affiliated with education and research institutions outside Korea.
		E-2: Cultural event for understanding Korea	

## C. Required Documents

Documents	File Format	Form
Application Summary with <a href="#">Signature</a>	PDF	▶ [Form#1]
Agreement on the Collection of Personal Information	PDF	▶ [Form#2]
Application Form	MS-Word	▶ [Form#3]
Questionnaire	MS-Word	▶ [Form#4]
Project Director's CV	-	▶ Free form

## D. Review Process and Award Decision

### a. Review Process



- 1) Proposal Receipt: Eligibility criteria check
- 2) Expert Review: Panel or individual review
- 3) Comprehensive Review: Final funding decision, allocating proper budget

### b. Result Notification

: Those selected will be notified individually by email in December, 2016.

## E. How to Submit Proposals

- a. Completed proposals must include the required signatures.
- b. All the required documents for application must be written in Korean or English.
- c. You can refer to the following website for Romanization of Korean language: [http://www.korean.go.kr/09\\_new/dic/rule/rule\\_roman.jsp](http://www.korean.go.kr/09_new/dic/rule/rule_roman.jsp)
- d. According to article 39 of the enforcement decree for research funding programs in humanities and social sciences, from the Ministry of Education, Science, and Education of Korea, lobbying and inappropriate actions that may harm the fairness of the review process and research ethics are punishable in accordance with article 36.

## F. Submission Procedures

- a. A copy of the application form should be completed including the required signatures. Application form with related documents should be scanned (saved in PDF files) and sent to the following email address: [grant@aks.ac.kr](mailto:grant@aks.ac.kr)
  - ※ We only accept handwritten signatures. Typed signature in the application will not be accepted.
- b. Applicants do not have to send original copy to us. We accept only electronically.
- c. Applicants should fill in relevant information in the KSNET form separately attached (form 7) and send it to the following email address: [grant@aks.ac.kr](mailto:grant@aks.ac.kr)

## G. Submission Deadline: **November 23, 2016 (Wed.) (By time 23:59)**

- ※ Applications reached after the deadline will not be considered.

## H. Contact Information for Inquiries

- Inquiries and application submissions: [grant@aks.ac.kr](mailto:grant@aks.ac.kr)

- Tel: +82-31-709-9843
- Fax: +82-31-709-9945
- ※ We encourage applicants to contact us through e-mail.  
Personal visit to the office from beginning date of submission to the date of outcome announcement is not allowed.
- ※ When applicants send us the application, please send us email entitled "Application for Korean Studies Grant."

# III. Outline for Grant Application

## A. Workshop and Conference Support

### 1. Description

The program provides support for academic workshops and conferences on Korea-related subjects which will be held between January 2017 and March 2017 outside Korea. The following are allowable costs: honorarium, travel expenses, accommodations, proceedings publication, conference venue rental fee, and miscellaneous expenses.

### 2. Eligibility

- a. Researchers affiliated with education and research institutions outside of Korea.
- b. Those who have failed to submit their final reports or received unsatisfactory evaluations from the Academy of Korean Studies, the Ministry of Education, the National Research Foundation of Korea, the Korea Foundation, or other related funding institutions are not eligible.
- c. Previous awardees who failed to use the grant to fulfill the approved projects are not eligible.

### 3. Grant Administration

- a. The funds will be remitted within one month after receipt of the agreement. However, the funds will be remitted in December, 2016 if the conference is held in 2017. The Korean Studies Grant will not cover overhead costs.
- b. Termination and return of grants. Grants can be terminated or retrieved in whole or in part for any of the following reasons:
  - i. Grantee fails to comply with the original intents of spending the grant.

- ii. Grantee fails to observe to the Korean Studies Grant Management Regulations.
- iii. Grantee intentionally provides inaccurate information in the application.
- iv. Grantee fails to submit the interim or the final report.
- v. Grantee intentionally submits inaccurate reports.

## 4. Reporting

### a. Grant reports:

Project reports, financial statements issued by the university, and two copies of publications (proceedings) must be submitted within two months after the completion of the conference or other event. If the grant is not managed by the university, submission of original receipts is required. Grantees are required to submit an abstract in Korean or English if publications are not written in Korean or English.

### b. Grantees' publications (proceedings and books) must include the following statement:

#### i. For a Korean publication:

"이 학술회의는 2016년도 한국학중앙연구원 해외한국학지원사업의 지원에 의하여 수행되었음 (AKS-2016-C-00)"

#### ii. For an English publication:

"This conference was supported by the Academy of Korean Studies Grant (AKS-2016-C-00)"

\* Note: The designation 00 will refer to the individual grant number.

### c. Copyright

: Copyright of materials resulting from this grant will be retained by the author(s). Nevertheless, the Academy of Korean Studies and the Ministry of Education (MOE) can use the project's results in online and printed publications for nonprofit and academic purposes without permission of project director(s) or author(s).



## **5. Evaluation of Results**

Project results are evaluated by the Committee for Overseas Korean Studies. The project is graded according to four standards: A "Excellent," B "Good," C "Below Average," and D "Failure." If a grantee gets a "C" grade, he or she is ineligible to apply for the Korean Studies Grant for three years. Grantees who receive a "D" are ineligible to apply for the Korean Studies Grant for five years.

## **B. Education program / Cultural Activities Support**

### **1. Description**

The program provides support for educational and cultural activities on Korea-related subjects which will be held between January 2017 and March 2017 outside Korea.

### **2. Eligibility**

- a. Researchers affiliated with education and research institutions outside of Korea.
- b. Those who have failed to submit a final report or received unsatisfactory evaluation from the Academy of Korean Studies, the Ministry of Education, the National Research Foundation of Korea, the Korea Foundation, or other related funding institutions are not eligible.
- c. Previous awardees who failed to use the grant to implement the approved project are not eligible.

### **3. Grant Administration**

- a. The funds will be remitted within one month after receipt of the agreement. However, the funds will be remitted in December, 2016 if the program is held in 2017. Korean Studies Grant will not cover overhead costs.
- b. Termination and return of grants. Grants can be terminated or retrieved in whole or in part for any of the following reasons:
  - i. Grantee fails to comply with original intents of spending the grant.
  - ii. Grantee fails to observe to the Korean Studies Grant Management Regulations.
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### b. Grantees' publications (proceedings and books) must include the following statement:

#### i. For a Korean publication:

"이 과제는 2016년도 한국학중앙연구원 해외한국학지원사업의 지원에 의하여 수행되었음 (AKS-2016-E-00)"

#### ii. For an English publication:

"This program was supported by the Academy of Korean Studies Grant (AKS-2016-E-00)"

\* Note: The designation 00 will refer to the individual grant number.

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