



University of
Sheffield

A Remarkable
Place to Work

Lecturer in Korean
Studies

Faculty of Arts & Humanities,
School of East Asian Studies

We believe in the power of diversity to help us address big global challenges and aim to actively build diverse teams. We know that when people come together with different views, approaches and insights it leads to richer, more creative and innovative teaching and research, better understanding of student needs and aspirations and the highest level of student experience. We particularly welcome candidates from Black, Asian and Minority Ethnic backgrounds. All appointments will be based on merit.

Overview

Due to our recent success in winning a Korean Studies Promotion Service Core Grant to establish a Centre for Korean Studies at the University of Sheffield, we are seeking to appoint a Lecturer in Korean Studies to join the existing Korean Studies team. Successful candidates will enhance and expand our excellent research and teaching. We welcome applications from scholars in any discipline within the broadly defined field of Korean Studies. The successful appointee will make a strong contribution to our research activities, to the delivery of our undergraduate and postgraduate programmes and to the supervision and development of research students in cognate areas.

You will have a PhD (or equivalent) in a relevant field, a well-established or developing research profile, proven teaching ability, a strong commitment to interdisciplinary collaboration, and will make a key contribution to advancing the School's competitive position by contributing actively to the activities of the Centre for Korean Studies. You will be able to use East Asian-language materials in your research and teaching and are expected to contribute to one of the School's research clusters and more widely across the Faculties and the University.

Person Specification

You should provide evidence in your application that you meet the following criteria. We will use a range of selection methods to measure your abilities in these areas including reviewing your online application, seeking references, inviting shortlisted candidates to interview and other forms of assessment action relevant to the post.

The University of Sheffield is proud to be a Disability Confident Employer, we commit to recruit and retain disabled applicants and support positive action. We encourage disabled people to apply for our jobs and to have the opportunity to demonstrate their skills, talent and abilities at the interview stage. We commit to offer an interview to disabled applicants who meet the minimum criteria for the job. For further information on the Disability Confident Scheme, please follow the [link](#).

Criteria		Essential	Desirable
1.	A PhD (or equivalent academic achievement) in a relevant subject area and a teaching qualification.	X	
2.	Broad-based knowledge of contemporary developments and trends in the East Asian region.	X	
3.	The ability to use Korean-language materials in research and teaching.	X	
4.	Strong and developing research profile, as evidenced through publications in high impact peer reviewed journals (4* or 3* REF 2014 standard) and/or other measures.	X	
5.	Proven ability to generate research income.		X
6.	Proven teaching ability within Korean Studies.	X	
7.	Knowledge and experience of evaluation, development and	X	

	innovation in research-led learning and teaching.		
8.	Knowledge and experience of technologies to support learning and teaching such as Blackboard and Collaborate.		X
9.	Involvement in relevant research and professional networks/special interest groups.	X	
10.	Experience of supporting students from international backgrounds.		X
11.	Experience of supervising PhD students		X
	Management Skills		
12.	Proven ability to lead and manage research activity (e.g. initiate grant applications, manage or co-manage funded research projects successfully to completion, etc.).		X
13.	Proven ability in the management and administration of teaching.		X
14.	Proven ability in the organisation of events such as conferences, public engagement events and/or workshops		X
	Communication Skills		
15.	Excellent communication skills, both written and verbal including effective use of technology where appropriate.	X	
16.	Excellent interpersonal skills, to liaise effectively with colleagues, students and external stakeholders.	X	
	Personal Effectiveness		
17.	Experience of developing and maintaining a network of contacts throughout own work area.	X	
18.	Excellent planning and organisational skills, including the ability to undertake administrative duties efficiently and effectively.	X	
19.	Ability to work both independently and a willingness to be part of a team working collaboratively with others to ensure work is completed to deadlines.	X	

About the Team

The Faculty of Arts and Humanities is home to more than 3,500 undergraduate and postgraduate students and 350 staff whose curiosity about the languages, cultures, histories and imaginaries that make us human drives our learning at all levels. Our scholarship and research conducted individually and collaboratively, make a vibrant intellectual environment within our university. We work with partners and organisations across and outside the University through our impact and public engagement strategy to share our knowledge and advance our exploration of the study of humanity. Our international and interdisciplinary collaborations in learning and teaching as well as in research enhance the experience of our students and staff and showcase the world-leading quality of our scholarship. Further information about the Faculty is available from <http://www.shef.ac.uk/faculty/arts-and-humanities/>

The School of East Asian Studies is bound together by a passionate belief in the importance of East Asia as the most dynamic region in the world. We seek to communicate and disseminate our expertise and knowledge of this region across the University of Sheffield as well as nationally and internationally with the goal of impacting on the understanding and behaviour of a range of individuals, groups and organizations.

We aim to create ambitious, successful and highly employable students who are culturally agile, global citizens. Through innovative teaching and cutting-edge research, we seek to create a vibrant intellectual culture and to focus on important cross-cutting themes that break down boundaries

between the study of China, Japan and Korea so that staff and students alike can achieve their full potential.

Ultimately, we aim to maintain our position as a leading East Asian Studies department in the UK, Europe and the world in terms of learning, teaching and research.

Our website offers more information about all aspects of the School's activities. You can also follow us on Twitter, or like us on Facebook.

Job Description

We are looking for an ambitious academic with an emerging or established publication record and teaching ability to join the soon-to-be-established Centre for Korean Studies in the School of East Asian Studies. We are looking for someone who can bring insights and personal experiences that are complementary to the existing strengths and backgrounds of those already in the department.

We particularly welcome scholars who:

- Can teach and conduct research in any discipline within the broadly defined field of East Asian Studies with a focus on Korea
- Can teach and conduct research in Korean language in addition to English
- Have cross-country/region-wide academic interests and personal experience.
- Have a passion for research-led teaching
- Have familiarity with supporting international students in the UK Higher Education environment.
- Have experience with program level assessment and supervising dissertation level students at Postgraduate and Undergraduate level.
- Have experience in networking and organising events and departmental activities such as conferences, workshops and public outreach events

S/he will have:

- An entrepreneurial approach to collaborative research and be responsive to changes in the external environment.
- A culturally agile, dynamic style with a global mind-set that can work across boundaries whether they be geographical, disciplinary, imagined or real.

Further information about the School and its activities can be found on its web pages at www.sheffield.ac.uk/seas.

The University's expectations of the qualities and responsibilities of its academic staff are captured by the concept of the Sheffield Academic www.sheffield.ac.uk/hr/sheffieldacademic/statement.html. The role of the Sheffield Academic is underpinned by a number of core values and qualities that are essential to the scholarly pursuit and communication of knowledge in this University and to the University's Mission, Vision and Identity <https://www.sheffield.ac.uk/vision>. Among them is the recognition that the pursuit of research excellence and the pursuit of teaching excellence are closely linked.

Main Duties and Responsibilities

- Conduct personal research and scholarship and generate research funding from external agencies;
- Participate in and manage collaborative and research group activity within the School and establish productive research links and collaborations within the wider University and beyond;
- Disseminate research outcomes through publications in high-impact journals and other high-impact channels including academic and professional conferences;
- Manage, supervise and support research students and colleagues and foster a culture of mutual support and collegiality;
- Design and deliver high-quality, research-led learning and teaching for modules on undergraduate and postgraduate programmes. This will include: identifying learning objectives, determining appropriate curricula, selecting teaching methods and resources, preparing teaching material, communicating subject matter, encouraging and supporting student inquiry;
- Conduct assessment of undergraduate and postgraduate student work, including: design of assessment approaches and criteria, provision of formative and summative feedback (oral/written), marking to agreed deadlines;
- Supervise and assess undergraduate and postgraduate research dissertations;
- Carry out module and programme evaluation and implement teaching quality assurance and enhancement strategies;
- Carry out a pastoral role for students such as acting as Personal Tutor, referring students to the appropriate authority for guidance as necessary, and collaborate with colleagues to identify and respond to students' needs;
- Contribute to teaching-related and other administrative activity within the School as assigned by the Head of School.
- Contribute to the administrative activities of the Centre for Korean Studies;
- Assist with organising Centre for Korean Studies events such as conferences, workshops and public outreach events;
- Participate in School/Faculty committees and working groups as appropriate;
- Self-generate work through research and scholarship, curriculum development, and innovation in teaching and administration;
- Plan and prioritise own daily work;
- Deal with reactive requests daily such as those concerning teaching, supervising students and administrative tasks;
- You will make a full and active contribution to the principles of the 'Sheffield Academic'. These include the achievement of excellence in applied teaching and research, and scholarly pursuits to make a genuine difference in the subject area and to the University's achievements as a whole. Further information on the underpinning values of the Sheffield Academic can be found at: [Sheffield Academic](#).
- As a member of staff you will be encouraged to make ethical decisions in your role, embedding the University sustainability strategy into your working activities wherever possible.
- Any other duties, commensurate with the grade of the post.

Reward Package

Terms and conditions of employment: Will be those for Grade 8 staff.

Salary for this grade: £44,737 - £54,421 per annum, with the potential to rise to £61,228 through sustained exceptional performance

This post is a permanent post ideally starting 1 September 2023 or as soon as possible thereafter.

This post is full-time:

This role has been identified as a full-time post, but we are committed to exploring flexible working opportunities with our staff which benefit both the individual and the University (See www.sheffield.ac.uk/hr/guidance/flexible/arrangements).

If you join the University you will have access to a Total Reward Package that includes a competitive salary, a generous Pension Scheme and annual leave entitlement, as well as access to a range of learning and development courses to support your personal and professional development. You will have access to your own personalised portal where you can also access a comprehensive selection of benefits and offers to suit your changing lifestyle needs, for example financial wellbeing, travel options, shopping and cinema discounts.



The University is committed to tackling the global climate emergency. Our sustainability strategy forms an integral part of all we do. We strive to embed this in all areas of university life, from our students' education, the globally impacting international research we contribute, to campus life.

We aim to empower staff to work sustainably by giving them the knowledge to make ethical decisions at work and home. Staff have the opportunity to be involved in impactful sustainability projects through the nationally recognised Green Impact scheme.



Staff have access to excellent green benefits including the cycle to work scheme with discounts and free secure bike storage, as well as many greener choices across campus.

If you have an interest in this area, the university will strive to passionately support you in these commitments. Check out www.sheffield.ac.uk/sustainability for more information.

The University of Sheffield recognises the importance of creating a positive environment, whereby all staff feel able to talk openly and with trust about wellbeing and mental health.

Our Staff Wellbeing offer, encourages and supports staff to maintain their own positive health and wellbeing through a range of accessible, inclusive and supportive services and activities.

Our leadership development has been designed to ensure that our leaders have the knowledge, skills and behaviours needed by the University.

Inclusion at Sheffield is everyone's responsibility. Our vision is to build a University community that actively attracts, engages and develops talented individuals from many different backgrounds.



We are proud of our award-winning equality, diversity and inclusion action, and we continue to work to create a fully inclusive environment where everyone can flourish.

To find out more about the benefits of working at the University, visit www.sheffield.ac.uk/jobs/benefits

Selection – Next Steps

Closing date: For details of the closing date please view this post on our web pages at www.sheffield.ac.uk/jobs

Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. Please note that due to the large number of applications that we receive, it may take up to two working weeks following the closing date before the recruiting department will be able to contact you.

For more information on our application and recruitment processes visit www.sheffield.ac.uk/jobs/application-tips

Informal enquiries

For informal enquiries about this job and the recruiting department, contact:
Professor Kate Taylor-Jones on k.e.taylor-jones@sheffield.ac.uk.

For administration queries and details on the application process, contact Mark Steele - m.steele@sheffield.ac.uk

For all online application system queries and support, visit: www.sheffield.ac.uk/jobs/faqs

Creating a remarkable place to work

We build teams of people from different heritages and lifestyles from across the world, whose talent and contributions complement each other to greatest effect. We believe diversity in all its forms delivers greater impact through research, teaching and student experience.

We are consistently ranked in the top 100 of the world's universities, but there's so much more to us than that. By joining the University, you will be joining award-winning teams and departments who are all working together to make the University of Sheffield a remarkable place to work.